

**IL DEPARTMENT OF LABOR**

Fair Labor Standards Division
 Compliance Processing Section
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 Chicago, Illinois 60603
 Tel#312-793-5570

DOL.ChildLaborQuestions@illinois.gov

**CERTIFICATE OF AGE FOR MINORS 16
 THROUGH 20 YEARS OF AGE.**
 Accepted as proof of age under the U.S. Fair Labor Standards
 Act of 1938

For Office Use Only:

File # _____

Date Received: _____

Issued for		Sex:	Age:
Name of Minor			Months Years
THIS IS TO CERTIFY THAT THE FOLLOWING EVIDENCE OF AGE OR TRANSCRIPT THEROF HAS BEEN FILED IN THIS OFFICE FOR THE MINOR NAMED ABOVE.			
Place of Birth:	City Country State		
Minor's Birthdate		Evidence of Age: 1. Birth Certificate or transcript thereof ☐ 2. Other reliable proof such as: a. Passport ☐ b. Visa ☐ c. Other governmental documentation ☐ *See instructions on following page	
Name of Parent or Guardian			
Address City, State, Zip Code			
Name of firm to to employ above named minor			
Address City, State, Zip Code			
Industry		Occupation	
Signature of Minor Date Address of Minor Signature of Issuing Officer Date Title Name of School			
NOTE: IN CASE OF A MINOR UNDER 18 YEARS OF AGE THIS CERTIFICATE IS TO BE RETURNED BY THE EMPLOYER TO THE ISSUING OFFICER UPON THE TERMINATION OF THE MINOR'S EMPLOYMENT.			

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THIS CERTIFICATE DOES NOT AUTHORIZE EMPLOYMENT CONTRARY TO THE THE ILLINOIS CHILD LABOR LAW, PROVISIONS OF THE FAIR LABOR STANDARDS ACT OR THE WALSH-HEALEY PUBLIC CONTRACT ACT.

DIRECTIONS FOR USING THIS FORM

TO THE ISSUING OFFICER

THE EVIDENCE OF AGE INDICATED ON THE FACE OF THIS CERTIFICATE SHOULD BE REQUIRED IN THE ORDER GIVEN. INSIST UPON A BIRTH CERTIFICATE IF AVAILABLE, EITHER FROM THE PARENT OF THE BUREAU OF VITAL STATISTICS. DO NOT ACCEPT OTHER REILABLE PROOF OF AGE UNLESS ACCOMPANIED BY A SWORN STATEMENT EXPLAINING WHY THE BIRTH CERTIFICATE IS NOT AVAILABLE.

IF THE STUDENT WAS NOT BORN IN THE UNITED STATES, THE SCHOOL ISSUING OFFICER MUST ACCEPT BIRTH CERTIFICATES OR OTHER RELIABLE PROOF FROM A FOREIGN GOVERNMENT. 820 ILCS 206/55 (b)(4)(B)(ii) and (f)

TO THE EMPLOYER

THIS CERTIFICATE IS ISSUED SO THAT THE EMPLOYER MAY HAVE AUTHENTIC EVIDENCE OF THE MINOR'S AGE UNDER THE U.S. FAIR LABOR STANDARDS ACT OF 1938. THE EMPLOYER SHOULD KEEP THIS CERTIFICATE ON FILE WHILETHE MINOR IS IN HIS/HER EMPLOY. IN THE CASE OF A MINOR UNDER 18, THE EMPLOYER SHOULD RETURN THIS CERTIFICATE BY MAIL TO THE ISSUING OFFICER WHEN THE MINOR LEAVES HIS/HER EMPLOY. IN THE CASE OF A MINOR OF 18 YEARS OF AGE OR OLDER, THE CERTIFICATE SHOULD BE RETURNED TO THE MINOR AT THE TERMINATION OF HIS/HER EMPLOYMENT.